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OSSD/PHYSICAL SECURITY DIVISION
WORKING RELATIONSHIPS

23 OCT 1968

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I. GENERAL

A. OSSD is responsible for the application, installation, maintenance and inspection of security equipment at overseas installations of the Agency.

B. The Physical Security Division has the responsibility for developing Physical Security policy, procedures and standards for all CIA activities. OSSD is responsible in this area for producing information and requirements concerning overseas installations, in order to insure that Physical Security Division might best carry out their responsibilities.

C. The Physical Security Division is responsible for the research, development and testing of security equipment and materials to insure the adequate protection of Agency activities.

D. Senior representatives of OSSD will be required to maintain direct contact with the Chief, Physical Security Division, in order for OSSD to accomplish its mission.

E. Preparation of technical guidance on all overseas equipment matters will be the responsibility of the Physical Security Division but this will be accomplished in coordination with OSSD.

F. All incoming correspondence on overseas security matters requiring action will be the responsibility of OSSD, with the exception of filling overseas equipment requirements.

II. POUCH SECURITY

A. Physical Security Division is responsible for the development and establishment of techniques and materials for protection of Agency pouches. OSSD monitors the implementation of this program at overseas installations.

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III. CONTINGENCY PLANNING AND RIOT CONTROL

A. Physical Security Division is responsible for the development and establishment of techniques and materials for the protection of Agency facilities and personnel during civil disturbances. OSSD is responsible for the establishment and maintenance of such programs overseas.

IV. OVERSEAS SECURITY EQUIPMENT

A. OSSD will levy its equipment needs on the Chief, Physical Security Division, who will comply with these requirements to the fullest extent possible within the limitations of manpower and workload.

B. Incoming correspondence concerning security equipment matters from overseas installations will be directed to OSSD with a copy to the Physical Security Division. The Physical Security Division will be the action office in fulfilling equipment requirements. Coordination will be had by Physical Security Division with OSSD in outgoing correspondence on such matters.

C. Any other correspondence affecting overseas security equipment will be either prepared by OSSD or coordinated with OSSD.

V. PERSONNEL

A. Four security equipment specialists will be assigned to and administered and supervised by the Branches within OSSD as set forth in the T/O of OSSD.

B. SEB, Physical Security Division, will conduct initial and periodic refresher training on security equipment for OSSD personnel.

VI. WORKING AND EQUIPMENT BRIEFING AREAS

A. Equipment specialists will report to and regularly work in OSSD.

B. SEB, Physical Security Division, will make its facilities available to equipment specialists, OSSD, so that they may maintain their proficiency.

C. SEB, Physical Security Division, will make space and facilities available to equipment specialists, OSSD, for special training and briefing purposes on overseas matters that cannot be handled within the facilities of OSSD.

D. SEB, Physical Security Division, will provide OSSD (equipment specialists) with technical advice and guidance as required.

VII. RESEARCH AND DEVELOPMENT (SECURITY EQUIPMENT)

A. SEB, Physical Security Division, will have R&D responsibility for security equipment.

B. OSSD may place R&D requirements for security equipment on SEB, Physical Security Division.

C. SEB, Physical Security Division, will keep OSSD advised of R&D advances or plans in fields of mutual interest.

VIII. TOOLS AND MISCELLANEOUS EQUIPMENT PARTS

A. Tools and miscellaneous equipment parts for use overseas will be the responsibility of OSSD.

(NOTE: Initially, SEB, Physical Security Division, will provide basic equipment including tools and miscellaneous parts required to support the security equipment specialists, OSSD.)